

***REPORT OF THE ANNUAL AUDIT - 2009**

The committee [on Finance] shall make provision for an annual audit of the financial statements of the local church and all its organizations and accounts. The committee shall make a full and complete report to the annual Charge Conference (2008 Discipline). A local church audit is defined as an independent evaluation of the financial reports and records and the internal controls of the local church by a qualified person or persons.

The audit shall be conducted for the purpose of reasonably verifying the reliability of financial reporting, determining whether assets are being safeguarded, and determining compliance with local law, local church policies and procedures, and the *Book of Discipline* ¶258.4d.

The audit shall be performed by an audit committee composed of persons unrelated to [the treasurer, financial secretary, pastor(s), finance committee chair, business manager, those who count offerings or church secretary] or by an independent certified public accountant, accounting firm, or equivalent. It shall be performed in line with the directions of the current *Book of Discipline*. This form provides for a summary of audits and is to be completed following the end of the calendar year. **It must be sent to your District Superintendent by February 19, 2010.**

_____ United Methodist Church _____ District

for the period beginning _____, 20____, and ending _____, 20____

FUND	Balance Beginning of Period	Cash Received	Beginning Balance Plus Receipts	Total Disbursements	Balance End of Period
General					
Benevolence					
Building/Improvement					
Bd. of Trustees					
U.M. Women					
U.M. Youth Min.					
U.M. Men					
Church School					
OTHER ORGANIZATIONS OR FUNDS: (Names and data for additional organizations or funds are to be listed on the back of this form or additional copies of the form.)					
Name:					
Name:					
Name:					
TOTAL amount of cash in all treasuries of the church					

*A link to a helpful resource for church audits can be found on the Great West district website, www.greatwestumc.org under "forms," or by visiting the website of the General Council on Finance and Administration of the United Methodist Church at www.gcfa.org/PDFs/Local_Church_Audit_Guide.pdf.

The audit of financial records for this church was done by the following procedures:

_____ The comments on the reverse side are part of this report.

Signed _____ Date _____

Copies to: Treasurer, Finance Chair, Pastor, District Superintendent